

# MUSOMA UTALII TRAINING COLLEGE

P.O. BOX 1488

MUSOMA - MARA

CONTACT: 0623 193980



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NACTVET FULL REGISTERED

NO: REG/NACTVET/0585

**APPLICATION FEE 10,000/= ONLY**

1 PHOTO

PPS

ADMISSION NUMBER.....

## 1.0 PART I: INSTRUCTIONS

Read this form carefully and make sure that the contents are clear before filling it.

Incomplete forms shall not be considered.

(a) Use capital letters to fill in this form.

## 2.0 PERSONAL INFORMATION

Applicant name in full.....Sex .....

Date of birth..... Nationality.....

Name of your primary school.....Name of secondary school.....

Your index number.....Year of completion.....

Name of your parent/ guardian Or Sponsor.....

Type of relationship.....His/her Mobile numbers...../.....

## 2.3 QUALIFICATION DETAILS

- The applicant must have a Certificate of Ordinary secondary education.
- National Vocation Award (NVA) level one transcript.
- Remember to come with your original certificate, recognized by NECTA, NACTE or VETA. Foreigners must attach a copy of equivalent certificate from NECTA.

## 2.4 STUDENT'S DECLARATION ON COLLEGE REGULATIONS AND BY-LAWS

I.....Name of student) of..... (Postal Address)  
**do hereby** accept and promise to adhere to regulations and by-laws of the college as stipulated in part II of this declaration form. I understand that any breaching of regulations and by-laws stated therein will result in expulsion from the college. Signed and delivered this... .....day of..... (Month)..... (Year)

\_\_\_\_\_  
Student's signature

## 3.0 DETAILS OF COURSES OFFERED AT MUSOMA UTALII TRAINING COLLEGE- MUSOMA

### 3.1 CERTIFICATE OFFERED AT (LEVEL I to LEVEL III) Accredited by VETA

| S/N | LIST OF COURSES                                                    | Level III | Entry Qualification              | FEES PER YEAR.    |
|-----|--------------------------------------------------------------------|-----------|----------------------------------|-------------------|
| 1.  | Business Operation Assistant                                       | 2 years   | F IV Leaver                      | Tshs. 800,000/- @ |
| 2.  | Certificate in Laboratory Assistant                                | 2 years   | F IV with passes in Bios & Chem. | Tshs 1,000,000/-@ |
| 3.  | Information Communication and Technology (ICT)                     | 3 years   | F IV Leaver                      | Tshs. 800,000/- @ |
| 4.  | Certificate in Early Childhood Education (Nursery school Teaching) | 1 years   | F IV with 4D'S in any subject    | Tshs. 800000/- @  |
| 5.  | Certificate in Tour Guide                                          | 2 years   | F IV with passes in Geo & Bios   | Tshs. 800000/- @  |
| 6.  | Certificate in Food Production (Hotel Management)                  | 2 years   | F IV Leaver                      | Tshs. 800000/- @  |
| 7.  | Certificate in electrical installation                             | 2 years   | Std VII, F IV Leaver             | Tshs. 800000/- @  |

Selected Course \_\_\_\_\_

## 3.2 APPLICANT'S DECLARATION.

I certify that the particulars furnished in this application form are true and complete in all respects and that no relevant information has been withheld.

I understand that misrepresentation, falsification and or withholding information in regards to this application is serious offences that may result in nullification /denial of registration and or prosecution.

Applicant's signature.....Date.....

#### 4.0 FEES STRUCTURE FOR CERTIFICATE LEVEL

##### 4.1 GENERAL INFORMATION

Students are required to pay college fees shown in table 1 and bring bank pay in slip to the college's accounts office.

(a) Each student is responsible for fees payment. At least 50% of the tuition fees plus other expenses fees should be paid as condition stipulated in registration at the 1st semester and the remaining tuition fees must be paid in the 2<sup>nd</sup> semester of an academic year.

**TABLE 1**

| TYPE OF CONTRIBUTION                        | PAYMENT INSTALLMENTS |                |                 |                |
|---------------------------------------------|----------------------|----------------|-----------------|----------------|
|                                             | FIRST SEMESTER       |                | SECOND SEMESTER |                |
|                                             |                      |                |                 |                |
| <b>Tuition Fee</b>                          | <b>200,000</b>       | <b>200,000</b> | <b>200,000</b>  | <b>200,000</b> |
| <b>Tuition Fee for Laboratory Assistant</b> | <b>250,000</b>       | <b>250,000</b> | <b>250,000</b>  | <b>250,000</b> |
| <b>Hostel</b>                               | <b>100,000</b>       | -              | -               | -              |
| <b>Caution money</b>                        | <b>10,000</b>        | -              | -               | -              |
| <b>Student government</b>                   | <b>5,000</b>         | -              | -               | -              |
| <b>Student identity card</b>                | <b>10,000</b>        | -              | -               | -              |
| <b>Examination Fee</b>                      | -                    | -              | -               | -              |
| <b>Field Attachment Fee</b>                 | -                    | -              | -               | <b>130,000</b> |
| <b>Admission Fee</b>                        | <b>30,000</b>        | -              | -               | -              |
| <b>Graduation ceremony</b>                  | -                    | -              | -               | -              |
| <b>TOTAL COST (other courses)</b>           | <b>355,000</b>       | <b>200,000</b> | <b>200,000</b>  | <b>330,000</b> |
| <b>TOTAL COST (Lab Assistant)</b>           | <b>395,000</b>       | <b>250,000</b> | <b>250,000</b>  | <b>380,000</b> |

- All payment should be made through the following Bank Account: **NMB BANK, ACCOUNT NUMBER 33210023867, ACCOUNT NAME: MUSOMA UTALII TRAINING COLLEGE**

Students taking Hotel Management course shall contribute **100,000** for Practical of their undertakings.

### **3.3 MEALS AND ACCOMODATION FOR HOSTEL STUDENTS**

Together with a hostel fee prescribed on table 1.4 above, a hostel scholar is required to pay a meal monthly charge of 50,000/- for normal diet and 60,000 for special diet.

**N: B as subjected to registration, all applicants must meet the following conditions;**

- i. During registration, an applicant must come with 2 ream, SIZE (DOUBE A), 2 passport size, filled medical examination form, original bank pay in slip.
- ii. Scanned, emailed or any other form of photographic pay in slip is accepted only if the payments and proper procedures are adhered to.
- iii. Original certificate of form four, or NVA I transcript from any recognized Institute, has to be submitted to the Registrar's office at the time reporting for registration.

### **REGISTRAR'S CONFIRMATION**

I hereby, confirm that the applicant has qualified to be registered into his/her selected course, Total amount paid..... In this semester, the remaining balance..... Also the registration requirement has been met in full.

I dully confirm that a candidate has a national insurance card (**NHIF**) Healthy insurance or he/she is able to pay a total of **TSH 50 400/=** in order to get that medical service

\_\_\_\_\_  
(Registrar Officer)

### **5.0 REQUIREMENTS FOR HOSTEL SCHOLARS**

All hostel scholars should come with the following requirements;

- One Matres sized 3 x 6, Two bed sheets , One pillow, one strong Mosquito net, One bucket
- Other personal cleaning stuffs (like toothpaste, tooth brush, washing soaps as well as clean and safe towel)

### **6.0 COLLEGE UNIFORM**

A student is required to wear a proposed college uniform in all time of studying hours. In this case, the proposed college uniforms are;

1. Dark blue trouser or skirt for girls
2. Light blue shirt
3. Dark blue coat

#### **UNIFORMS FOR LABORATORY ASSISTANT COURSE**

4. Black shoes (black socks for men and white socks for girls)
5. Khaki trouser/skirt, White long sleeves shirt, and White Long sleeves Laboratory coat (***koti jeupe la mikono mirefu la maabara***)
6. Khaki Tour Combat and Safari Boot For Tour Guide Students
7. White Toque, Apron and Kitchen Coat with black trouser For Food Production Students

## 6.1 REQUIREMENT FOR UNDERTAKING OF LABORATORY ASSISTANT

- White Long sleeves Laboratory Coat
- Goggles
- Plastic rubber boot
- Acidic preventive gloves
- Mask

## 7.0 COLLEGE CLEANING STUFFS

A student should come with the following items;

- i. **1 Bucket**
- ii. **Chelewa 1**
- iii. **1 Soft or Hard Broom**

**8.0** Employment opportunity for graduates of the above courses: In public & Private sectors, Training institution, Research institutes, Industries, Chemical production, Health centers, Environmental monitoring, Agricultural centers, Food and Drugs authorities, Bureau of standards, Factories, Hotels, Tour Operators, Schools, Business centers, and Self employment



To Medical Officer,

.....  
.....  
.....

Mr./Mrs./Miss..... (Name in-Full)

Please examine the above named as his/her physical and mental fitness for a fulltime Training Course.

The examination should include the following categories

- A: 1 a) Eye Sight.....  
b) Hearing.....  
c) Speech.....  
d) Venereal Diseases.....  
e) Leprosy.....  
f) Limbs.....  
g) Epilepsy.....  
2 S.T.Ds.....  
3 urine .....  
4 B/S.....  
5 Stool.....  
6 Chest.....  
7 U.P.T.....  
8 Abdomen.....

Any chronic disease.....

..... (State if there is any chronic disease that requires college's attention)

**B: Blood Group .....**

- II Neuroses .....  
III Other serious diseases such as Ulcers/BP/etc. ....  
IV Pregnancy .....

I ..... (Name of the doctor) working at..... have carefully checked this student, therefore I here by professionally confirm that the student named above, have been well checked.

DATE.....

DESIGNATION.....